

## **Tuition Refund Policy**

- Cancel before the 25th of the month, refund 100%.
- Cancel after the 25th, no refund.
- Hold before the 25th, \$10.00 processing fee.
- Hold after the 25th, credit for the following month, \$10.00 processing fee.

## **Late Payment Fee Policy**

- After registration, tuition must be paid in full at the first class (adjustments will be made if joining during the month).
- For declined cards and failed payments, from 25th to 1st of the month, no late fee.
- After 1st of the month, a late payment fee of 5% from the month tuition will be added for every late day plus \$10.00 processing fee.

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